

EPF CLAIM FORM

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| --- |
| Name: |
| Address: |
| Residence/Country: |
| Email: |
| Bank account IBAN number: |
| Bank SWIFT/BIC code: |

*If you are unable to digitally fill in this form, please use block capital letters only.*

|  |  |  |
| --- | --- | --- |
| **Event:** | | |
| **Event location and date:** | | |
| **Travel:** | **Currency type and amount** | **Amount in EURO** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Hotel:** |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **Other:** |  |  |
|  |  |  |
|  |  |  |
| **Total:** |  |  |

In case of payments in other currencies than Euros, also mention the amount in Euros.

Claims must be accompanied by adequate documentation of the expenditure (e.g. receipts).

|  |  |
| --- | --- |
| **Number of enclosures:** | **Signature:** |
| **Date:** |

**Please send a proper scan of the signed filled form and all related receipts by email to the   
EPF Treasurer:** [**christos.zervis@epf-fep.eu**](mailto:christos.zervis@epf-fep.eu)

**More information is available in the** [**Finances section of the EPF website**](https://www.epf-fep.eu/en/about-epf/finances)**.**[**EPF House**](https://www.epf-fep.eu/en/epf-house/about-epf-house) **(registered address): Rue Gérard 35, 1040 Etterbeek, Belgium**